

**CUHS Board of Directors**

Present: Mark Owens, Board Chair  
William Dunten, Director  
Dan Otley, Director

**Monthly Board Meeting**

Also Present: Matt Hawley, Superintendent  
Glennie Cargill, Board Secretary

**August 21, 2017**

Absent: Mike Davis, Director

**CALL TO ORDER**

Board Chair Mark Owens called the August meeting to order at 6:00 p.m. at the Crane Union High School Meeting Room.

**PLEDGE OF ALLEGIANCE****VISITORS/STAFF- N/A****Approve Minutes**

- Minutes from the August Board Meeting were presented.  
Dan Otley moved to approve the minutes with the time correction. William Dunten seconded. All approved.

**Adopt the Agenda**

- Mark Owens presented the agenda, William Dunten moved to approve the agenda, Dan Otley seconded. All approved.

**Approve Bills:**

Bills were presented for approval in the amount of \$34,109.07. William Dunten moved to approve the bills as presented. Dan Otley seconded and the motion carried unanimously.

**Superintendent – Principal Report**

- Superintendent Hawley presented first day schedules, class schedules and the fall sports schedules to the board. Mr. Hawley reports that staff in-service went smoothly. All staff attended an AED First Aide training presented by Harney District Hospital's Perry Wells. At this time the high school has one AED machine but will need to purchase another one to insure we have the recommended number of machines for our campus.
- The maintenance crew has been busy with summer project and getting the buildings ready for another school year. We are still having issues with water and will run some test in September to see how the well is holding up.
- Mr. Hawley reports on the issues of cyberbullying and how it is effecting schools around the state. He plans to educate our students on phone use and what cyberbullying is. Mr. Hawley would like to bring in a guest speaker to talk with students about this issue.
- Superintendent Hawley met with the high school student body at an assembly the first day of school. He presented some information on Crane being named one of the 31 best schools in the state for a public high school and also being named in the Oregon Cup. He is hoping to bring some school pride to our students by letting them know we are being recognized as a top school.

**Items for Action**

- Superintendent Hawley reports he has received one letter of interest for the open board vacancy. He presented the letter to the board from Russ Clark. Mark Owens moved to appoint Russ to the open

position on the Board of Directors. Dan Otley seconded and the motion carried unanimously. This is a 2-year position.

- Superintendent Hawley presented two applications for the Assistant Football coach. Both of the applicants have been attending practice and both coaches have completed all required course work. Both the applicants along with the head football coach would like to hire both assistant coaches and they have agreed to split the salary. Mr. Hawley agrees that this would be a good decision for our team. Mr. Hawley has been watching practice and feels like with some years of training Carl Neumann will be a good football coach. After some discussion William Dunten moved to approve hiring Fred Maupin and Carl Neumann as the 2017 Assistant Football Coaches, Dan Otley seconded and the motion carried unanimously.
- Mr. Hawley presented a list of shop items that CTE Teachers, Dave Doman and Roy Dowell put together to sell. Mr. Hawley would like to have these items listed as surplus property so they can be sold and replaced with newer equipment. Mr. Dowell would like to purchase a new plasma cutter for 19,000 dollars. He feels like with this update cutter the shop classes would be able to generate money for the program. Both teacher are in the process of looking for a grant to help fund this purchase. Dan Otley moved to approve the items to be listed as surplus, William Dunten seconded. The motion carried unanimously.

### **Items for Discussion**

- Superintendent Hawley reported to the board that during in-service all staff were give the policies for mandatory reporting. Mr. Hawley went over the policies that are in place to assure our school is a safe environment for our students. Mr. Hawley reminder all staff they are to have their safe schools training done by September 5<sup>th</sup> and documentation turned into him.
- Mr. Hawley will present his 2017-18 school year goals to the board at the next meeting. He would like to have input or guidance from the board that they would like to see in his goals. Mr. Hawley then presents to the board what has been accomplished in the last two years that had been on prior his goal list. William Dunten asks how the woodshop is doing and if the students are producing any item from the woodshop. Board member Dunten refers to the project that Crane students have produced in the past and is wondering if we need to update curriculum or bring the woodshop to a high standard. Mark Owens asked Mr. Hawley to give the board a rundown of the updated Drug, Alcohol and Tobacco policy since Mr. Hawley rewrote the policy this year. Superintendent Hawley presented the changes stating "since we are in the education business" the updated policy gives students that abuse the policy to get help and educated instead of just punishment with no education. The board agreed with the changes to the policy and hopes the students will take advantage of the education if needed. Dan Otley would like to see Mr. Hawley at more sports and school events. He appreciates Mr. Hawley stopping in at practices and keeping up with what is going on in our sports practices. Mike Davis adds he thinks the school has been showing better school spirit and the moral seems to be better since Mr. Hawley has been here and appreciates the job Mr. Hawley is doing. Mr. Hawley will put together his goals and present them at the next meeting.
- Superintendent Hawley presented the class rosters and school population for 2017-18. We currently have 55 students enrolled in high school. Mr. Hawley says that until that number comes up we will not be able to add back any of our AG programs.
- At this time, it looks like the bus service between Burns and Crane will be transporting approximately 40 students. Mr. Hawley would like to thank Senior Service Director Angela Lamborn for allowing the bus to pick up students in the parking lot of the senior center. Marjorie Bowden will be driving for us again this year. At this time, we are still short on bus drives for extra-curricular events. We are currently training Kenny Zander to drive and Jim Kelly will be returning to drive. Vern Brown Jr. will drive the route to Burns if Marjorie Bowden is gone but does not wish to drive for extra-curricular events. The coaches will be asked to drive mini buses to events if one of these drives are not available.

- On Sunday evening, August 20, 2017 we held our fall parent/coaches meeting along with our dorm check in. We are requiring all coaches to hold parent meetings at the beginning of each sports season. At this time there are 11 females and 16 male students residing in the dorm.
- Last Year our student body voted to not pay the \$500 dollars for annual fees to belong to the National Honor Society. The students felt it was a great expense for the benefit it provided. They chose to call it the Crane Honor Society and kept to the same criteria for membership and complete the same activities. Recently we have had some complaints about this decision. Mr. Hawley would like some input from the board on this matter. Board Chair Mark Owens said this topic was an item for discussion last year and the board chose not to pay the fee for National Honor Society, if the student body wanted to pay it that was up to them. The matter was left for this year's student body to readdress.
- There was some discussion on how the well is holding up. Mr. Hawley told the board we are still having issues when trying to keep the grounds watered. Mark Owens will come by next week and measure the well and see how the water level is holding up. He will report back next meeting.
- Symmetry Care came out to the school for one and a half days to do sports physicals. It was brought to our attention that they were doing a full well child exam with questions that we did not feel were appropriate for our setting. Jamie Siegner talked to the Nurse Practitioner doing the exams and ask if she could leave part of the questions out that did not pertain to sports physicals. Next year we will make sure only sports physical is given at the school and not full well child exams.
- Mr. Hawley lets the board know that any beef purchased or donated to the schools will have to be USDA certified. He is in the process of working out those details.

### **Financial Report**

Superintendent Hawley gave a brief rundown of the financial report in Business Managers absence. For the 2016-17 school year the ending fund general balance was, \$346,754.98. Kaeko provided a new report to show CUHS Operating Statement as of 8/17/17 showing revenues, expenditures and net information. She also provided a report to show YTD expenditures by object.

### **Adjournment**

With no further business, Board Chair Mark Owens adjourned the meeting at 7:33 pm

---

Mark Owens, Board Chair