

CUHS Board of Directors

Present: Mark Owens, Board Chair
William Dunten, Director
Russ Clark, Director

Monthly Board Meeting

Also Present: Matt Hawley, Superintendent
Glennie Cargill, Board Secretary
Cori Wright, Business Manager

April 15, 2019**CALL TO ORDER**

Board Chair Mark Owens called the April meeting to order at 6:41 p.m. at the Crane Union High School Meeting Room.

PLEDGE OF ALLEGIANCE

VISITORS/STAFF Earlyna Hammond, Tony Sanchez

Approve Minutes

- Minutes from the March Joint Board Meeting were presented for approval. William Dunten moved to approve the minutes. Russ Clark seconded. All approved.

Adopt the Agenda

- Mark Owens presented the agenda. Superintendent Hawley asked to remove item 9-e, as the information did not come in yet. William Dunten moved to approve the agenda with the changes, Russ Clark seconded. All approved.

Approve Bills

- Bills were presented for approval for \$25,667.05 William Dunten moved to approve the bills as presented. Russ Clark seconded, and the motion carried unanimously.

Superintendent – Principal Report

- Superintendent Hawley reported on the following items.
 - ✓ Prom will be Friday April 19 at the Elks Lodge. The Elks is closed that night for all outside guests.
 - ✓ Freshman Orientation and Graduation Practice will be held on Tuesday May 14 at 9:30
 - ✓ Academic Awards are May 8 at 6:30 pm. There was some question if this had been changed to the 14 of May. We will check the calendar.
 - ✓ The Senior Portfolio Presentations will start May 6-7.
 - ✓ Veritas Choir was here April 10 and spent the night here on campus. They had some good interaction with our students.
 - ✓ The knowledge Bowl is scheduled for April 18 in Prairie City we have two teams attending.

Items for Action

- Russ Clark moved to approve the 2019-2020 budget as presented, William Dunten seconded and the motion carried unanimously.
- As presented at the last board meeting Board Chair Mark Owens and Superintendent Hawley have been working with the County to vacate the Right of Way on school property. Mr. Hawley plans to attend the next County Court Meeting; Mark Owens said the County has already taken action on this item. Russ Clark moved to approve the vacation of Right of Ways on school property, as presented. William Dunten seconded all approved.
- Superintendent Hawley reported we did not get three bids for the paving job this summer. He presented the contract with Knife River to do the paving project. They will be here August 13 and finish by August 20. Mr. Hawley says they have been very nice to work with. Russ Clark moved to approve the contract with Knife River for the summer paving project, William Dunten seconded and the motion carried unanimously.

- Superintendent Hawley has received two applications for the PE/Health Position, one applicant did not have the qualification for the job. He would like to recommend Jeff Jacobs for the position for the 2019-20 school year. Mr. Hawley is very confident with this applicant as he has worked with him and known him on a personal level for many years. William Dunten moved to approve hiring Jeff Jacobs for the PE/Health position, Russ Clark seconded and the motion carried unanimously.
- Superintendent Hawley received two applications for the Food Service Director. We interviewed both candidates. Both applicants interviewed well and would both be a good fit for the job. One applicant stood out with more office experience. With all the new changes in bookkeeping for our NSLP, we felt she would be a better fit. Mr. Hawley would like to present Ms. Jenny (Clifford) Mendenhall for approval as the 2019-20 Food Service Supervisor. William Dunten moved to approve hiring of Ms. Jenny Mendenhall as the Food Service Supervisor. Russ Clark seconded and the motion carried unanimously.
- Superintendent Hawley along with Athletic Director Jamie Siegner presented the coaches for the Fall & Winter sports in 2019-20 school year.
 - Football-Stub Travis
 - Assistant Football- Open
 - Volleyball-Lindsey Robertson
 - Assistant Volleyball-Denise Adams
 - Girls' Basketball-Stub Travis
 - Assistant Girls' Basketball-Tomika Doman
 - Boys' Basketball-Matt Zander
 - Assistant Boys' Basketball-Wyatt Shelley
 - Wrestling-Dave Doman
 - Assistant Wrestling-Open

Both Mr. Hawley and Jamie Siegner would like to change our coaching assistants and not allow them to be head coaches at the elementary and assistants in the high school. There seems to be a conflict with these schedules. The board agreed. William Dunten made a motion to accept the list of coaches with the exception of the Boys Basketball Coaches. There was no second. Russ Clark said he would like to table the vote until all Board Members were able to vote. Mark Owens agreed and tabled the vote until the next board meeting.

Items for Discussion

- Superintendent Hawley reported to the board the Biology trip is organized and ready to go. Mrs. Robbins will get the agenda to him this week and he will pass it on to the board via email. Mark Owens wanted to make sure there was an educational component to the trip. Matt assured him it is very organized and educational.
- The Paxton Patterson Curriculum is getting organized. Teachers Roy Dowell and Jeff Jacobs will be attending the training on how to teach the series. We pay their airfare and everything else will be paid. A teacher from Silvies will also be attending to the training.
- The End of Year Activities Calendar was presented to the board. It gets busy around here the last couple of months of the school year. These dates are subject to change if we need to add something else to the calendar.

Financial Report

- Cori went over Disbursement Detail Listing for March 2019; highlights given were Sports Travel continues with various credit card charges for fuel and food, entry fees for our sports teams are also reflected, Design Journeys for our website, and various science supplies were purchased this month. It was asked what the Uni-Tech Communications invoice was for, Cori erroneously said the security cameras, please note the correction, these charges were for the intercom related services. Disbursement Total for the month was \$25,667.05. The Fund Balance Report was given with a General Fund Balance of \$879,316.34 and All Funds Balance of \$1,839,024.53. Grants will also be drawn down to balance those

fund lines that currently show as negative on this report as well as transfers from the General Fund to complete the 2018-2019 Budget obligations. The fiscal year to date spreadsheet was also presented. There were no further questions or comments.

Board Report

- Board Chair Mark Owens said he would like to revisit the coaches' salaries next meeting. Superintendent Hawley will check salaries around Eastern Oregon for comparison. He would like to do some brainstorming on how we could get study hall back.

Adjournment

With no further business, Board Chair Mark Owens adjourned the meeting at 7:50 pm

Mark Owens, Board Chair