

Crane Elementary School District # 4
Board of Directors Regular Meeting
Date: January 14, 2019

Board Members Present:

Vern Brown Jr.-Director
Kelli Rose-Director
Matt Zander-Vice Chair
Chris Venell- Chair

Also in Attendance:

Matt Hawley, Superintendent
Glennie Cargill, Board Secretary
Cori Wright, Business Manager

Absent: Jake Potter-Director

Guest Present: Charlie Beck

Proceedings: Meeting Called to Order at 4:00 PM

Pledge of Allegiance

Minutes Approved:

- Matt Zander moved to approve the minutes from the December 17, 2018 Joint Board Meeting. Vern Brown Jr. seconded, all approved.

Announcements:

- January is National School Board Appreciation Month. Superintendent Hawley would like to thank the Board Members for dedication to the Crane Elementary School. He appreciates their vision, support and guidance. The amount of time board members put in is a time consuming commitment, Mr. Hawley would like them to know they are appreciated. He has polo shirts for each board member. Cookies and candy were served to help celebrate.

Action Items:

- The August bills were presented for approval for \$30,577.09. Vern Brown Jr. moved to approve the bills for said amount. Matt Zander seconded, all approved.
- Charlie Beck presented the 2019-2020 ESD Local Service Plan. He explained to the board how the funding will be allocated to the schools. After some discussion, Vern Brown Jr. moved to approve both the Local Service Plan and the Local Service Plan B. Kelli Rose seconded, all approved.
- Superintendent Hawley and Business Manager Cori Wright presented the Budget Calendar. Dates have been set for the Budget Board to approve the 2019-20 Budget. Kelli Rose moved to approve the 2019-20 Budget Calendar. Vern Brown Jr. seconded, all approved.

Superintendent Report:

- Mr. Hawley would like to thank Michelle & Bob Yunker for working with our students putting on the Christmas program. It is so nice to see the parents helping in the school and they are very much appreciated. It was a good program. He would also like to thank Andi and Eric Nichols and the Elementary Staff for all the hard work they put in on the program.
- Battle of the Books will be held February 28.

- There will be an Elementary Teachers Writing Training on February 15.
- The Middle School Winter Calendars were presented to the board.
- The Advantage Dental group will be here February 26 & 27 for sealants.
- Parent/Teacher Conferences will be held February 28.

Items for Discussion:

- Superintendent Hawley explained to the board that the Oregon Family School would be figured into the ESD Allocation, but not in the expenditures. The charter schools brings revenue to our schools and Harney County but they do not require services.
- The Counselor Garrity O’Crowley, started at the Elementary today. She met with all the classes to introduce herself and let the kids know she will be there to talk with them. A letter and consent form will be sent home with the students to inform the parents and get their permission for Garrity to talk with their students.
- Mr. Hawley presented a proposed School Calendar for school year 2019-20. After much discussion, the board asked if the calendar could be changed to have the last day of school be the Thursday before Memorial Day. That would require adding 2 days during the fair week and 3-4 Fridays during the school year. We will make those changes and put the calendar out for comment.
- The Crane Elementary School was selected this year to be tested during the NAEP State Tests. It was by lottery drawing and 18 students were selected for testing. Testing will start in February.
- On June 30, 2019, two board members terms will expire. Kelli Rose and Chris Venell. Superintendent Hawley wanted them to be aware of the expiration.
- High School Board Chair Mark Owens provided an outline of what parents could use when writing Open Enrollment support letters to our State Representatives. The outline will be posted online and on Facebook.
- Superintendent Hawley provided a copy of the current invoice from OFS to show the board members the monthly income the Charter School is providing to Crane Elementary.
- Reminder of the upcoming Harney County Chamber Award Banquet. Crane High School has chosen a student as Crane’s Senior Student of the Year. The award will be presented that night.
- **Financial Report:**
Cori went over Disbursement Detail Listing for December 2018; highlights were CUHS Senior Class for Christmas trees and Uni-Tech Communications for the new intercom system. The Fund Balance Report was given with a General Fund Balance of \$630,130.01 and All Funds Balance of \$839,758.13. The fiscal year to date spreadsheet was also presented. There were no questions or comments.

With no further discussion, the meeting was adjourned at 5:46 pm.

Signature, Board Chair

Date