

**Crane Elementary Board of Directors**

Matt Zander, Vice-Chair  
Kelli Rose, Director  
Chris Venell, Chair  
Jake Potter, Director  
**Absent** Vern Brown, Jr.

**CUHS Board of Directors**

Russ Clark, Director  
Mike Davis, Director  
William Dunten, Director  
Mark Owens, Director  
Dan Otley, Chair

**Also, Present:**

Matt Hawley, Superintendent  
Cori Wright, Business Manager

Guest: Jamie Siegner, Eric Nichols, Melinda Davis

**CALL TO ORDER**

Board Chairs Chris Venell and Mark Owens called the December Joint Board Meeting to order at 5:05 PM. at the Crane Union High School Meeting Room.

**PLEDGE OF ALLEGIANCE APPROVE MINUTES**

Minutes from the November Board Meetings were presented to their respective school district boards.

Crane Elementary

Matt Zander made a motion to approve the minutes, Kelli Rose seconded and the motion carried unanimously.

CUHS

Dan Otley moved to approve the minutes with the following change: remove; William Dunten seconded, and replace with Dan Otley seconded, under Approve Bills; Russ Clark seconded and the motion carried unanimously.

**Adopt the Agenda**

Matt Zander moved to adopt the agenda, Kelli Rose seconded and the motion carried unanimously. Russ Clark moved to adopt the agenda, Mike Davis seconded and the motion carried unanimously.

**Review/Approve Bills  
Disbursements**

Crane Elementary

Cori Wright reported November's monthly disbursements as follows:  
**\$ 24,883.36**

Matt Zander moved to approve the disbursements, Jake Potter seconded and the motion carried unanimously.

CUHS

Cori Wright reported November's monthly disbursements as follows:

**\$ 43,202.78**

Mike Davis moved to approve the monthly bills as listed. Dan Otley seconded and the motion carried unanimously.

### **Superintendent – Principal Report**

- Superintendent Hawley gave the financial reports for associated Student Body Accounts and went over breakdown that was given in the board packet. The boys' basketball team will be paying for all of the hotel rooms this weekend with funds from their donut fundraiser. Way to go!
- Holiday Activities were discussed; calendar of events presented in Agenda; some highlighted by Mr. Hawley were as follows:
  - Superintendent Hawley wanted to give a big "Thank you!" to Mr. Doman, for taking the kids to get the trees and Zach Davis for getting the farm trees for the Senior Class Tree Sale.
  - Fall Sports Recognition was held; separately this year each sport had their own ceremony. This was the first time we have done it this way, there were mixed review.
  - Winter Carnival was a huge success bringing in approximately \$4,000; a huge "Thank you!" to Erin Relk, she did an exceptional job.
- Superintendent Hawley went over the Final Exam Schedule, which was provided in the board packets; also went over expectations and no cell phone policy during exams. Mark Owens asked what the punishment would be for breaking this policy during the testing. Mr Hawley said it would be discussed with the staff.

### **Items for Action**

- Approval of Silvies Sponsorship by #UH1J - Mike Davis moved to approve the Sponsorship of Silvies River Charter School for the 2019-2020 to 2023-2024 school year. Dan Otley seconded the motion and it passed with a vote of 4-yes to one-no.
- Approval of the hiring of Garrity O'Crowley, counselor -
  - Superintendent Hawley discussed the staff of #4 coming to him with concerns about a need for a counselor for the students, he went on to give examples of things said counselor would be utilized for; including proper hygiene and social issues. With the support of the SD #4 staff, he contacted Garrity O'Crowley. Matt Zander moved to approve the contract with Counselor Garrity O'Crowley for the winter semester of 2018-2019. Kelli Rose seconded the motion and it passed unanimously.

### **Items for Discussion**

- Open for discussion, Mark Owens asked if William Dunten wanted to expand on why he opposed the Silvies Sponsorship, he responded that he was concerned if Mr. Hawley or Mr. Nichols were to leave, what would the state of Silvies be in, as well as the graduation rate issue Mr. Hawley brought up in the Special Board Meeting. There was no further comment on the topic.
- Nyssa Visit, Paxton Patterson Curriculum was also discussed; Superintendent Hawley reiterated that if used correctly this curriculum could be very effective, that being said, it was the consensus of the members of the board that attended the presentation that the information was not presented well. Dan Otley stated he has reservations about spending the money at this time, he would like to put it off for a year, and use funds generated by the Silvies Sponsorship to build the building and implement the curriculum. He would like to see a long-range plan, and is not ready to sign off at this time. Mark Owens added further discussion. William Dunten suggested using space we currently have instead of building right away, discussion followed.
- Superintendent Hawley reported we are in compliance of Division 22 Standards.
- Superintendent Hawley also went over the Governor's Budget and what we could expect in the coming Fiscal Year.

- The Local Service Plan with Harney ESD was discussed briefly. There will be a Plan A; with SD #3 included and a backup plan - Plan B; without participation from SD #3. Superintendent Beck is planning to attend the January board meetings to go over the proposed plans and ask for approval.
- Superintendent Hawley discussed our Salary Schedules in comparison to others in similar rural locations, in Mr. Hawley's opinion we are not competitive and he requested the boards authorization to explore increasing our Salary Schedule to bring us up to that level.
- The position of Music Teacher, we thought we had filled has fallen through. We will leave the position open and try to find an acceptable candidate.
- Superintendent Hawley brought up the need for security cameras on our campus. It is a safety issue as well as a tool we can use to help keep the school population accountable and keep behavior issues to a minimum. The approval of the boards to get quotes for said security cameras was requested, the board agreed.
- Open Enrollment was discussed, Mark Owens has been discussing this issue with Representative Finley and Senator Bentz, he highly encourages the board and families affected by Open Enrollment to write letters in support of the renewal of Open Enrollment. He said he would find out where the letters should be sent and report back, he will put together a list of talking points of what should be included in these letters.
- With the growing number of students as well as sponsorships within Crane School Districts; Superintendent Hawley discussed the need for additional Administrative Staff, background information was given in board packets, salary was discussed as well as responsibilities, he would like to have someone hired in January; the board agreed.
- Testing "Opt-Out" was discussed, information was provided in board packets.

## **Financial Report**

### **Crane Elementary**

Cori went over Disbursement Detail Listing for November 2018, Fund Balances were also reviewed; All Funds balance for Crane Elementary is \$839,304.61 with remaining budget of 15.16%. The adjustment in the State School Fund allocation for the Oregon Family School was reflected in the November payment; we received \$234,999, which is an increase of \$147,838 from the previous monthly payments this fiscal year. Another adjustment should be made in February according the Adam Krein of ODE that adjustment should reflect the actual student counts for both Crane Elementary and Oregon Family School. The additional funds in November payment as well as the payments in the coming months will help recoup funds paid to Oregon Family School from July to current.

### **Crane Union High School**

Cori went over Disbursement Detail Listing for November 2018. Fund Balances were also reviewed; All Funds balance for CUHS is \$1,909,207, General Fund \$989,696.54 with remaining budget of 47.22%.

Audits are almost done, and Cara anticipates presenting at the January meetings.

## **Adjournment**

With no further business, Board Chairs Chris Venell and Mark Owens adjourned the meeting at 6:44 pm.

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Chris Venell, Board Chair Crane Elementary

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Mark Owens, Board Chair, CUHS