

Crane School Districts

Joint Board Meeting

February 11, 2019

Crane Elementary Board of Directors

Matt Zander, Vice-Chair
Kelli Rose, Director
Chris Venell, Chair
Jake Potter, Director
Vern Brown, Jr.

CUHS Board of Directors

Russ Clark, Director
Mike Davis, Director
William Dunten, Director
Dan Otley, Director

Absent: Mark Owens, Chair

Also, Present:

Matt Hawley, Superintendent
Cori Wright, Business Manager
Glennie Cargill, Board Secretary

CALL TO ORDER

Board Chair Chris Venell and Vice-Chair Dan Otley called the February Joint Board Meeting to order at 4:00 PM. at the Crane Union High School Meeting Room.

PLEDGE OF ALLEGIANCE APPROVE MINUTES

Minutes from the January Board Meetings were presented to their respective school district boards.

Crane Elementary

Matt Zander made a motion to approve the minutes, Vern Brown seconded and the motion carried unanimously.

Crane Union High School

Mike Davis moved to approve the minutes, Russ Clark seconded and the motion carried unanimously.

Adopt the Agenda

Matt Zander moved to adopt the agenda, Vern Brown seconded and the motion carried unanimously.
Russ Clark moved to adopt the agenda, Mike Davis seconded and the motion carried unanimously.

**Review/Approve Bills
Disbursements**

Crane Elementary

Cori Wright reported January's monthly disbursements as follows:

\$ 35,117.96

Matt Zander moved to approve the disbursements, Vern Brown seconded and the motion carried unanimously.

CUHS

Cori Wright reported January's monthly disbursements as follows:

\$ 50,347.43

Mike Davis moved to approve the monthly bills as listed. Russ Clark seconded and the motion carried unanimously.

Superintendent – Principal Report

- Superintendent Hawley presented the Boards with a Year End Calendar. The school year gets hectic and we would like to keep everyone informed of what is happening here at school. This calendar is posted on the website and Facebook.
- Mr. Doman took the CTE Students to TVCC for the annual CTE Days. He reported it was the best instruction for the students that he has been too. The students learned a lot and were interested in the classes offered.
- Both basketball teams ended the regular season as the number one seed from our district. Mr. Hawley commended the coaches and players for a job well done. This weekend the wrestlers and basketball teams will head to the District Tournaments.
- Thursday February 14th, Athletic Director Jamie Siegner and Superintendent Matt Hawley will attend a League Meeting. They are going to present making some changes in league play next year. The changes would allow competitive teams to play non-competitive teams one time instead of twice, which would allow them to schedule games that would give the teams more challenge. This would allow the competitive teams to build stronger teams to prepare for state play.

Items for Action

- Approval of the 2017-18 Audit for both districts.

Crane Elementary District #4

Matt Zander moved to approve the 2017-18 Audit as presented, Vern Brown seconded and the motion carried unanimously.

Crane Union High School District 31J

William Dunten moved to approve the 2017-18 Audit as presented, Mike Davis seconded and the motion carried unanimously.

- Approval of the 2019-20 Open Enrollment Numbers for both districts.

Crane Elementary District #4

Matt Zander moved to approve the numbers for the 2019-2020 school year as presented, Vern Brown seconded and the motion carried unanimously.

Crane Union High School District #1J

Russ Clark moved to approve the numbers for the 2019-2020 school year as presented, William Dunten seconded and the motion carried unanimously.

HB 3681 states that school districts must determine the amount of students it will accept through the open enrollment process by April 1. Below is the number of students we feel we can absorb district-wide.

Crane Elementary/Middle School:

Grade Level	2019/2020	Max Students	Increase#
K	7	25	8
1	8		
2	11	25	6
3	8		
4	5	25	4
5	16		
6	12	50	13
7	14		
8	11		
Total:	92	125	31

Crane Union High School:

Grade Level	2019/2020	Max Students	Increase#
9	20	25	5
10	20	25	5
11	18	25	7
12	13	25	12
Total:	71	100	29

- Approval of the ESD Technology Contracts for 2019-2020 school for both districts.
 Crane Elementary School District #4
 Matt Zander moved to approve the 2019-20 ESD Technology Contract as presented, Vern Brown seconded and the motion carried unanimously.
 Crane Union High School District #1J
 William Dunten moved to approve the 2019-20 ESD Technology Contract as presented, Mike Davis seconded and the motion approved unanimously.
- Approval of the ESD Business Contract
 Crane Elementary School District #4
 Matt Zander moved to approve the 2019-20 ESD Business Contract as presented, Kelli Rose seconded and the motion carried unanimously.
 Crane Union High School District #1J
 William Dunten moved to approve the 2019-20 Business Contract as presented, Russ Clark seconded and the motion carried unanimously.
- Approval of the Title IV Resolutions.
 Crane Elementary School District #4
 Matt Zander moved to approve the Title IV Resolutions as presented, Kelli Rose seconded and the motion carried unanimously.
 Crane Union High School District #1J
 Russ Clark moved to approve the Title IV Resolutions as presented, William Dunten seconded and the motion carried unanimously.
- Approval for the 2019-20 Calendar
- Crane Elementary School District #4
 Vern Brown moved to approve the 2019-20 School Calendar as presented, Matt Zander seconded and the motion carried unanimously.
 Crane Union High School District #1J
 William Dunten moved to approve the 2019-20 School Calendar as presented, Russ Clark seconded and the motion carried unanimously.
- Superintendent Hawley received three applicants for the 2019-20 Principal, Advisor, and K-12 Curriculum Director position. He talked with two of the candidates over the phone and interviewed the third candidate. He would like to recommend Eric Nichols be hired to fill the Principal, Advisor, K-12 Curriculum Director position. He has been working with Eric at the Silvie's River Charter School and the Harney ESD. They work well together and Eric is not only qualified for this position but also is excited to be on the team for Crane Schools. He will continue his work at Silvie's River, but will not return to the ESD. He will work mostly at the high school but will also be at the elementary school about 30% of the time.
 Crane Elementary District #4
 Matt Zander moved to approve hiring Mr. Eric Nichols as the Principal, Advisor, and K-12 Curriculum Director position for both Crane Elementary and Crane Union High School. Kelli Rose seconded and the motion carried unanimously.

Crane Union High School District #1J

Russ Clark moved to approve hiring Mr. Eric Nichols as the Principal, Advisor, and K-12 Curriculum Director position for both Crane Elementary and Crane Union High School. William Dunten seconded and the motion carried unanimously.

Items for Discussion

- Superintendent Matt Hawley presented for discussion the Paxton Patterson Survey he conducted with grades 7-11 from both Crane Elementary and Crane Union High School. There were interest in 54 areas of study. What he would like to do is have Crane Union High School buy five of the courses and Silvie's River Charter School buy five. They in turn could teach the curriculum at each school and then switch curriculum at the semester. A discussion was held with Mr. Dowell and he is interested in teaching full time and picking up the Paxton Patterson courses in his field. Science Teacher Mrs. Robbins will take on the Forensic curriculum and work in into her current class. The rest of the courses will need to be placed once the schedule is set for next year. Board member Mike Davis commented he would like to see the estimation of Skills added to the choice of curriculum as it pertains to every business or budget in all areas of life. There will be more information to follow in the next few months.
- The Silvie's River contract has been updated. Mr. Hawley will go over the contract with both schools as soon as he received information from the state when the funding question is answered. There is a possibility sponsoring Silvie's could affect our funding dropping us from 1.2 to 1.0 funding.
- Things are moving forward and Oregon Family School is getting ready for the testing season. Oregon Family School will be working with Silvie's to provide testing centers and opportunities for OFS students. One request OFS will be asking us in the near future if for permission to increase their enrollment numbers. Superintendent Hawley will recommend to the board to give them permission to grow their numbers. The Elementary Board will have to take action to increase those numbers later. OFS Superintendent Lori Bogen will attend to share activities going on at OFS at a later meeting. OFS is currently sitting up board training with the OSBA to insure all board members are trained and understand their roll.
- Included in the agenda packet are copies of Superintendent Hawley's yearly evaluation. Each board member is to fill out the evaluation and return it to the board chair of his or her district. The evaluation will be given to Mr. Hawley in March.
- Presented for discussion was the Contract Extensions that Mr. Hawley will have for the board next month.
- With all the teams taking mini buses for athletic trips, Mr. Hawley would like to propose purchasing another mini bus. It will be split between the two districts. More information to follow next month.
- Provided in you packet is, a draft of a salary schedule Superintendent Hawley believes moves the schools in the right direction to be competitive in all of Easter Oregon. He has provided other salary schedule for board member to compare. We have discussed this at prior meetings and if we are going to continue to get better, we have to be able to try and hire quality staff and retain them. We will discuss this in more detail next month.

Financial Report

Crane Elementary

- Cori went over the Disbursement Detail Listing Report for January 2018; highlights given were Oster Professional Group for the final payment of the 2017-2018 Audit, Oregon Data Systems for cameras, and Gopher Sports for P.E. supplies purchased at the beginning of the year that they just billed us for. The Fund Balance Report was given with a General Fund Balance of \$630,501.96 and All Funds Balance of \$831,855.86. With the Audit complete, the Ending Fund Balances for the 2017-2018 year will be re-rolled and may look a little different next month to balance with the audit report. Grants will also start to be drawn down to balance those fund lines that currently show as negative on this report. The fiscal year to date spreadsheet was also presented. There were no further questions or comments.

Crane Union High School

- Cori went over Disbursement Detail Listing for January 2018; highlights given were Grant County Health Department for food service inspection, Milburn Heating & Cooling for repairs and maintenance in the dorm, Oster Professional Group for final payment of the 2017-2018 Audit, and Oregon Data Systems for cameras. There was also quite a few credit card charges for Athletic Travel. The Fund Balance Report was given with a General Fund Balance of \$934,437.44 and All Funds Balance of \$1,807,765.52. With the Audit complete, the Ending Fund Balances for the 2017-2018 year will be re-rolled and may look a little different next month to balance with the audit report. Grants will also start to be drawn down to balance those fund lines that currently show as negative on this report. The fiscal year to date spreadsheet was also presented. There were no further questions or comments.

Adjournment

With no further business, Board Chair Chris Venell and Dan Otley Vice-Chair adjourned the meeting at 5:46 pm.

Chris Venell, Board Chair Crane Elementary

Dan Otley, Board Vice-Chair, CUHS