

PRESENT

Crane Elementary Board of Directors

Chris Venell, Chair
Vern Brown Jr., Director
Kelli Rose, Director

CUHS Board of Directors

Mark Owens, Chairman- By Phone
Dan Otley, Director
Midge Smith, Director
Mike Davis, Director
William Dunten, Director

Absent Jake Potter, Matt Zander

Also Present: Matt Hawley, Superintendent
Glennie Cargill, Board Secretary
Cori Wright, Business Manager
Eric Nichols, CUHS Principal,
Crane Elementary Curriculum Director

Guests: Lori Bogen
Jessica Zander
Melinda Davis

CALL TO ORDER

Board Chair Mark Owens and Chair Chris Venell called the January Joint Board Meeting to order at 4:00 PM. At the Crane Union High School Meeting Room.

PLEDGE OF ALLEGIANCE

Adopt the Agenda

Dan Otley moved to approve the agenda, William Dunten seconded and the motion carried unanimously with both boards.

Items for Action

**Review/Approve Bills
Disbursements**

Crane Elementary

Bills were presented to the elementary board for the month of December for \$304,874.54 and for January for \$300,728.53. The board went over the bills with Business Manager Cori Wright. Kelli Rose moved to approve the bills as presented, Vern Brown Jr. seconded and the motion carried unanimously.

Crane Union High School

Bills were presented to the high school board for the month of December for \$444,457.78 and for January for \$428,858.21. Business Manager Cori Wright went over the bills. Dan Otley moved to approve the bills as presented, William Dunten seconded and the motion carried unanimously

Superintendent Hawley presented the ESD Local Service Plan for 2020-2021 for approval. ESD Business Manager Cori Wright and Superintendent Hawley explained the plan. Harney County ESD is flat funded from the state, not funded by the number of students in the county. The state mandates that 90% go back to students in the county. Kelli Rose moved to approve the Crane Elementary ESD Service Plan, Vern Brown Jr. seconded and the motion carried unanimously. Mike Davis moved to approve the Crane Union High School ESD Service Plan, Dan Otley seconded and the motion carried unanimously.

The 2020-2021 Budget Calendar for District, #4 and District #1J was presented. Superintendent Hawley gave the board members a copy of the proposed budget meeting dates. Kelli Rose moved to approve the Budget Calendar

as presented, Vern Brown Jr. seconded and the motion carried unanimously. Dan Otley moved to approve the 2020-2021 Budget Calendar, William Dunten seconded and the motion carried unanimously.

Communications, Announcements and Hearing Groups

Jessica Zander, Assistant Treasurer for the Student Body, was present to present to the board what the students have been doing the last few months. President Rixon Doman was absent due to wrestling practice. Jessica informed the board the students have been working with Mr. Nichols to set goals and go over transcripts. The sports teams have been busy traveling. They were glad semester finals were over and the new semester is starting up this week.

Oregon Family Schools Principal Lori Bogen was present to give the board an update on the school year so far. They moved into the new building and it is working really well for the students. Right now, they have a one-year lease but it looks like they will be able to get a long-term lease starting next year. They have rented a house to serve as an office and that has given them a nicer place to work. OFS has had great success this year with the Dyslexic students they are showing great growth. The board thanked her for coming to the meeting and the good work they are doing with OFS.

Superintendent/Principal Report

Superintendent Hawley Reported on the following items:

- ✓ The Elementary Christmas Program was a huge success. Mr. Hawley would like to thank Julene Bowers for coming over to play the piano for the kids and help with the program. He would also like to recognize Erin Relk for her help with the program and for all the work, she does for our elementary students and staff. She is always organizing and helping with the events at the school. The staff and the students appreciate all her work.
- ✓ The elementary students were taken to a Christmas movie the morning following the program; they seemed to enjoy the new Grinch movie.
- ✓ The high school students had semester finals for two days last week. Mr. Nichols met with the students the day after the exams to hear what the students had to say.
- ✓ On Friday, Mr. Nichols met with all the high school students to go over their transcripts and work with them to see what credits they still needed to graduate.
- ✓ The new elementary breakfast program started on Monday January 6. We are billing the state for the free and reduced students and providing the breakfast for the self-pay students. The goal is to make sure all students have breakfast before the day's starts. We moved the start of school back 15 minutes to accommodate the bus students.
- ✓ Superintendent Hawley reported to Crane Elementary District #4 and Crane Union High School District 1J that he has been working on the Division 22 Standards and both schools are in compliance.

Dan Otley asked if the semester exams were also used to evaluate the teachers, to see if the students were learning the information, they need to have. Mr. Hawley said they were not used to evaluate the teachers but the exams are looked at to see if the students knew the information and if there were a problem, they would follow up with the teacher.

Principal Nichols reported on the following items:

- ✓ Mr. Nichols has been working with the students on a program called "The Student Voice" where he meets with the students to get their opinions about their school, including classes, tests, finals and schedules.
- ✓ On Friday, he worked with all the students to help them set school goals and choose a one-word goal for the year. After they chose their word goal, he worked with them on how to put action behind the goal.
- ✓ The online students, particularly the upper level math students, are really doing well, they are taking advantage of the video conferencing, peer tutors and outside help that is available to them.

Items for Discussion

- ✓ Superintendent Hawley presented the Oregon Family Schools and the Silvies River Charter Schools invoice.
- ✓ Congressman Greg Walden will be at Crane Multipurpose Room on January 21, 2020 at 11:00 AM for a town hall meeting. This is open to the public.
- ✓ Eric Nichols presented the board with information on Ag online classes.
- ✓ Superintendent Hawley reported to the board that we have been approved for our PERS Match from the Employer Incentive Fund.

Financial Report

Crane Elementary

Cori went over the Disbursement Detail Listing Report for November and December 2019; highlights given were Parent Mileage, Oregon Family School Payment for each month, Oster Professional Group for the initial payment of Audit Services, Amazon Marketplace for Kindle books, ordered by Anne Sheeter and Dicks Kar Korral for the new Utility Truck for Maintenance. Disbursement Total for the month of November - \$304,874.54 and for the month of December - \$300,728.53. The Fund Balance Report was given with a General Fund Balance of \$1,279,733.11 and All Funds Balance of \$1,401,719.52. The Audit is complete and has been submitted. All updates will be made and the balances re-rolled for next month's financials. The fiscal year to date spreadsheet was also presented. There were no further questions or comments.

Crane Union High School

Cori went over the Disbursement Detail Listing Report for November and December 2019; highlights given were Parent Mileage, Cascade Consulting for meal tracking software, Silvies River Charter School Sponsorship Payment for each month, Athletic travel expenses, Oster Professional Group for the initial payment of Audit Services, and Dicks Kar Korral for the new Utility Truck for Maintenance. Disbursement Total for the month of November - \$444,457.78 and for the month of December - \$428,858.21. The Fund Balance Report was given with a General Fund Balance of \$1,201,703.31 and All Funds Balance of \$1,980,813.22. The Audit is complete and has been submitted. All updates will be made and the balances re-rolled for next month's financials. The fiscal year to date spreadsheet was also presented. There were no further questions or comments.

Board Report – Midge Smith asked if we could find community people or past FFA students to help set up a FFA program prior to hiring a teacher. Dan Otley responded saying he felt we were already committed to the Paxton Patterson Program and maybe Jake Potters suggestion of having the JR FFA program started in the middle school first to see if we can build an interest. Mark Owens felt like we need to have a three-year plan before starting any program so there can be continuity of the program.

Adjournment

With no further business, Board Chair Mark Owens and Chris Venell adjourned the meeting at 6:05 pm

Chris Venell, Board Chair Crane Elementary

Mark Owens, Board Chair, CUHS