

PRESENT

Crane Elementary Board of Directors

Chris Venell, Chair
Jake Potter, Director
Kelli Rose, Director- Present by Phone

CUHS Board of Directors

Mike Davis, Director
Dan Otley, Director
Midge Smith, Director
Mark Owens, Chairman

Absent Matt Zander, Vern Brown Jr.

Also Present: Matt Hawley, Superintendent
Glennie Cargill, Board Secretary
Cori Wright, Business Manager
Eric Nichols, CUHS Principal,
Crane Elementary Curriculum Director

Guests: Melinda Davis
Shannon Criss

CALL TO ORDER

Board Chair Mark Owens and Chair Chris Venell called the March Joint Board Meeting to order at 4:00 PM. At the Crane Union High School Meeting Room.

PLEDGE OF ALLEGIANCE

Adopt the Agenda

Mr. Hawley added two items to the agenda. Under Items for discussion, f. Student Conduct and under Information Items f, Dorm Patron position. William Dunten moved to approve the agenda with the corrections, Midge Smith seconded. The Elementary Board approved the Agenda, under the Consent Agenda. Both boards approved unanimously.

**Review/Approve Bills
Disbursements**

Crane Elementary

- Bills were presented to the elementary board for the month of February for \$278,374.37. The board went over the bills with Business Manager Cori Wright. Bills were approved by Consent Agenda.

Crane Union High School

- Bills were presented to the high school board for the month of February for \$358,125.95. Business Manager Cori Wright went over the bills. Mr. Hawley let the board know that the game gate money for one of the home games was donated to Joseph High School to help rebuild their gym that was destroyed in a fire. Schools across the district were making the same contribution. Dan Otley moved to approve the bills as presented, Midge Smith seconded and the motion carried unanimously.

Communications, Announcements and Hearing Groups

- Guest Shane Otley attended to ask the Board Members what our policy was on students who find themselves in trouble outside of school. "He hears from people outside and inside our community about students who have been cited by law authorities who were not punished at school." He wondered why students are not having privileges removed when they have been in trouble." Vice Chairman Dan Otley told Mr. Otley that this was a topic at our last board meeting. At this time the School Lawyer has advised us, that unless you have a policy in place that students have signed we are not allowed to remove privileges. At the current time, the only policy we have for these students is a policy that students sign to participate in extracurricular activities, that states they will lose privileges and extracurricular activities if they are caught drinking or having drugs or tobacco. Without a policy in place, we are not currently able to punish students for events that happen outside of school or school sanctioned events.

Mr. Hawley told Mr. Otley, "there is a large range of different opinions on this topic, from some believing the school does not have any authority outside of school events to some that believe the school should punish students regardless of where or what time they got into trouble." Mike Davis commented that at the last meeting not all board members were present so they chose to stick with the current policy for this year.

Board Chair Mark Owens asked the board if they would like to have more discussion and have the School Lawyer present to give them direction in making a policy to address this concern. Mr. Hawley will contact the School Lawyer and have a phone conference with board members to address this issue.

Items for Action

Extended Contracts for Districts 1J and #4 were presented for approval.

District #4

<u>Second Year Probationary Contracts</u>	<u>Third Year Probationary Contracts</u>	<u>Contract Extensions</u>
Jeff Jacobs	Andrea Nichols	Celeste Owens
Maddye Wester	Codi Peila	Raleigh Shepler
		Angelia Sanchez
		Anne Sheeter
		Lindsey Robertson

Crane Elementary School Curriculum Director Eric Nichols Contract Extension for school year July 1, 2020 to June 30, 2021.

District #1J

<u>Second Year Probationary Contracts</u>	<u>Third Year Probationary Contracts</u>	<u>Contract Extensions</u>
Jeff Jacobs	Janeen Starbuck	James Driskell
Roy Dowell		Connie Robbins
Todd Thompson		Dave Doman

District #1J

Crane Union High School Principal Eric Nichols, contract extension for school year July 1, 2020 to June 30, 2021

District 1J: William Dunten moved to approve the Contract Extensions as presented, Dan Otley seconded and the motion carried unanimously.

- Mr. Hawley present the Elementary Board with a request for an overnight field trip for the 5th grade class. The purpose of the trip is to provide a balanced, hands-on approach in learning about one of the

watersheds in our area. Students would be staying in the home of Denise Adams parents. Denise Adams will go as a chaperone and bus driver. The school would be paying for dinner and breakfast while the class is gone, lunch will be provided. Mr. Hawley is aware of this program and believes it is a great learning experience for our students.

- Athletic Director Jamie Siegner and Superintendent Matt Hawley presented Lindy Williams for hire as the 19-20 Middle School Track Coach.
- The Tentative Itinerary for the 2020 Biology Trip was presented for approval. Mr. Hawley reported the teacher Connie Robbins does a great job making this a learning trip for our students. She keeps them busy with a variety of learning projects.

Mike Davis moved to approve the 2020 Biology Trip as presented. William Dunten seconded and the motion carried unanimously.

- Memorandum of Understanding between Harney County School District 1J and Silvies River Charter School and Harney County District #4 and Oregon Family Schools regarding services provide by the Oregon School Board Association were presented for approval.

Midge Smith moved to approve the MOE between Harney County District 1J and Silvies River Charter School, Mike Davis seconded and the motion carried unanimously

- Mr. Eric Nichols presented to both boards, the Student Investment Account Plan (SSA Plan) and Grant Application. He went over with board members the three-year plan and the implementation of each proposal.

District #1J and District # 4 approved the budget narrative and projects as presented in the SSA Plan. Mike Davis moved to approve the SSA Plan as presented by CUHS Principal Eric Nichols. William Dunten seconded and the motion carried unanimously. District #4 will vote on the plan under the Consent Agenda.

- Following the Superintendent Evaluation Board Chairs' Mark Owens and Chris Venell moved to approve the Administrative Contract Extension. Midge Smith moved to approve the Superintendent Contract Extension, Mike Davis seconded and the motion carried unanimously. The District #4 Board approved the Contract Extension under the Consent Agenda vote.

Superintendent/Principal Report

Superintendent Hawley Reported on the following items:

Rural Schools Science Fair was a large success with students learning and enjoying the day. We hosted a meal catered by Juniper Cookhouse for the judges and teachers. They really enjoyed having this meal in place of the Corn Dogs we serve to the students that day. Mr. Hawley would like to thank Carolyn Koskela Whitney for organizing the fair. She always does a nice job of putting it together.

March is National Honor Society Recognition month. We usually take a week during March and recognize our member of Honor Society by something each day. Our Induction Ceremony has been postponed until further notice due to school closure.

Winter Sports Awards will be scheduled once we know for sure when we will return to school.

High School Parents Teachers Conferences are on hold until we have a definite school return date.

The Elementary School's Parent/Teacher conferences were will attended this year. We were able to send out a like for parents to login and signup to conference time and this seemed to work really well this year.

Congratulations to the Girls' Basketball team for winning the 1A State Championship title. Our fans also earned the Sportsmanship Award which is an honor in and of itself. We plan to have a celebration once school resumes.

Items for Discussion

- ✓ The allocations and forecast for next year were presented to board members'. These allocations and forecasts include money generated by both Oregon Family School and Silvies River Charter School. Mr. Hawley will use these allocations for the revenue side of the 2020-2021 budget process. He explained how the state funding works and how he use it to build the budget.
- ✓ Superintendent Hawley will present the boards with a balanced budget during the April Board meetings. "The budgets are in good shape and include many of the needed items to continue progressing with our "enhancement educational" programs. Mr. Hawley asked the board if they were still on board with the items that will be in the budget that were previously discusses. The boards' form both districts agreed to continue with those items discussed. Mr. Hawley then gave a brief rundown of the high dollar items that will be presented in the budget.

District #4

Modular or Stick Built Building to hold new classrooms. Gym expansion; currently the bid is at \$196,000 and we have \$136,000. We are working on a Grant to fund the remainder of the project. Play Ground equipment for approximately \$100,000 dollars.

District #1J

CTE Building; at this time we are waiting on the final bid to see what our part of the cost would be, after using the \$125,000 grant. Harney Electric's Manager Fred Flippence has agreed to allow us to pay the electrical cost in two payments for the CTE Building. Waiting on the bid for the new roof, this should come in at about \$100,000. We are planning to do the Well project using the Community Grant we received. We will purchase more Paxton Patterson Curriculum.

- ✓ Both district will have money put in the budget to replace the old bus.
- ✓ An overview of the technology upgrades that have been completed over the past couple of years and some of the recommendations we have for the future. Mr. Hawley would like to thank John Friedrichsen from ESD for all of his time and efforts in making sure these things have been accomplished.
- ✓ The latest guidelines from the Oregon Health Authority and ODE regarding the CORVID-19 issues were provided. Mr. Hawley told the board at this time we are still scheduled to be back in school on April 1, 2020 but if things were to change, he would keep the board informed. At this time the staff are all home with the exception of administration and the cleaning and maintenance departments. The janitors will be cleaning and disinfecting every room on campus.
- ✓ Chris Venell and Dan Otley will hand out diplomas during graduation.

Consent Agenda Vote: Kelli Rose voted to approve all items presented for approval for Harney County District #4, Jake Potter seconded and all motions passed unanimously.

Financial Report

Crane Elementary

Cori went over the Disbursement Detail Listing Report for February 2020; highlights given were continued parent mileage reimbursement, Oregon Water Resources Department and Oregon Family School - Sponsorship Payment. Disbursement Total for the month of \$278,374.37. Discussion Followed. The Fund Balance Report was given with a General Fund Balance of \$1,162,980.27 and All Funds Balance of \$1,523,670. The YTD spreadsheet was then presented. No further discussion.

Crane Union High School

Cori went over the Disbursement Detail Listing Report for February 2020; highlights given were continued parent mileage reimbursement, Athletic Travel expenses, Crane Union High Student Body - for funds due to Mr. Doman's class, High Desert Engineering, LLC - New CTE Building, Oregon Water Resources Department and Silvies River Charter School - Sponsorship Payment. Disbursement Total for the month of \$358,125.95. Discussion followed. The Fund Balance Report was given with a General Fund Balance of \$872,957.47 and All Funds Balance of \$1,281,691.61. The YTD spreadsheet was then presented. No further discussion.

Board Report –

Both the Elementary and High School Board Chair's gave Superintendent Evaluations. They gave MR. Hawley a 2.9 from a 3.0 scale. Both boards thanked Mr. Hawley for his excellent work in our schools. He has done an excellent job moving our schools from a place of closure from lack of funds to a thriving school for both districts. The only thing they would like to see from Mr. Hawley is for him and Principal Eric Nichols to give a presentation as to how they conduct teacher evaluations. The board does not feel like they understand the evaluation process. They would also like a different evaluation form to use next year that give them more options maybe instead of three options they have five. Mr. Hawley thanked them for the evaluation.

Adjournment

With no further business, Board Chair Mark Owens and Chris Venell adjourned the meeting at 6:40 pm

Chris Venell, Board Chair Crane Elementary

Mark Owens Board Chair, CUHS