

**CUHS Board of Directors**

**Monthly Board Meeting**

**April 20, 2020**

**Present:**

Mark Owens, Board Chair  
William Dunten, Director  
Dan Otley, Director  
Mike Davis, Director  
Midge Smith, Director

**Also, Present:**

Matt Hawley, Superintendent  
Eric Nichols, Principal  
Cori Wright, Business Manager

**Guest:** Jamie Siegner

**CALL TO ORDER**

Board Chair Mark Owens called the October meeting to order at 6:00 p.m. at the Crane Union High School Meeting Room.

**PLEDGE OF ALLEGIANCE**

**Approve Minutes**

- Minutes from the March Joint Board Meeting were presented.  
Dan Otley moved to approve the minutes. Mike Davis seconded. All approved.

**Adopt the Agenda**

- Mark Owens presented the agenda for approval. Dan Otley moved to approve the agenda, Mike Davis seconded. All approved.

**Approve Bills:**

- Bills were presented for approval for \$393,909.88. Dan Otley moved to approve the bills as presented. Mike Davis seconded and the motion carried unanimously.

**Principal Report**

- Principal Nichols presented to the board how teacher evaluations are done. He gave the board members a video presentation to show the steps he takes to complete a formal and informal Teacher Observation. He reported to the board he is in every classroom at least once a day. The board thanked Mr. Nichols for the presentation.

**Superintendent Report**

- Mr. Hawley would like to thank Mr. Nichols for his work with all the staff during this time of online school.
- Superintendent Hawley presented to the board the current Graduation Requirements for classes 2021, 2022 and 2023. At this time, there are no changes to the graduation requirements for current students in those classes or beyond. ODE will continue to monitor the evolving COVID-19 situation and if the impact is beyond what is addressed in this guidance, they will reconvene and consider the new information.
- Guidance for grading and credits for students was presented from ODE. Currently the state will maintain the high standard of 24 credits for every high school student. During this COVID-19 school closure all districts in Oregon shall move from letter grades to pass/incomplete for the remainder of the current school year.
- ODE Guidance on Enrollment of students during the school closure was presented to the board. School districts must enroll and serve students within their district boundaries. Governor Brown issued an executive order that states, virtual charter schools are not allowed to enroll student after March 27, 2020. This directive was made to account for the state's inability to accurately adjust enrollment across and between schools during the closure.
- At this time, all seniors have been notified they are finished with the school year. 9-11 grades must continue to work at home with the online school. Students will finish the school year with a pass or incomplete to get credit for the last semester of school. The OSAA will still have eligibility requirements for sports in the fall. If students choose not to participate in the online school offered by their school district, they will not be eligible in the fall. Teachers are asked to reduce the workload; students need to make an honest effort with their work.

### **Items for Action**

- Athletic Director Jamie Siegner along with Superintendent Hawley presented a list of coaches for approval for the 20-21 school year.  
Football-Stub Travis  
Assistant Football-  
Volleyball-Lindsey Robertson  
Assistant Volleyball-Denise Adams  
Girls' Basketball-Stub Travis  
Assistant Girls Basketball-Tomika Doman  
Wrestling-Dave Doman  
Assistant Wrestling- Jerry Holloway  
William Dunten asked why there were not boys' basketball or track coaches presented. Mr. Hawley said the boys' basketball program is under review at this time and will be presented at a later time. The track coach is not voted on until the next year after the season is over. Dan Otley moved to approve the 20-21 coaches as presented, William Dunten seconded and the motion approved unanimously.
- Mr. Hawley then presented the board the Athletic Director's contract for approval. Dan Otley moved to approve Jamie Siegner as the 20-21 Athletic Director, William Dunten seconded and the motion carried unanimously.
- The Silvie Board moved at the last meeting to increase the enrollment cap to 1000 students starting with the 2020-2021 school year. As the sponsoring district, we must approve the increase in charter students. Dan Otley moved to approve the increase to 1000 students for Silvie River Charter School beginning with the 20-21 school year. Mike Davis seconded and the motion carried unanimously.

### **Items for Discussion**

- Discussion was held with an OSBA attorney, as to the possibility of creating a policy that will hold student athletics accountable for their actions away from school sponsored activities. OSBA is looking into the possibility.
- Distant learning was set up to provide students schooling during the COVID-19 school closure. Teachers were instructed to give work that can easily be done in 30 minutes per subject. The teachers are communication with the students to see how they are doing and make sure they are not getting frustrated.
- There are some preliminary revenue numbers for the 20-21 budget. We have put together a balanced budget that has our revenue reduced by 20% from the March 1 forecast. Budget meetings have been moved to May. ODE advises to cut all budgets by 20%. Mr. Hawley would like to hold off making the Pers payment until we see what is going to happen when this starts to clear out. He feels we should keep the money in the budget, but not spend it until after we have more solid numbers. The board agrees.
- Due to the budget reduction, we will not be building the new building for our Paxton Patterson classrooms. We are planning to go back to the original plan of putting a wall in the existing shop building to create space for the classes. We will be purchasing 10 more construction units and 8 health units of Paxton Patterson for school year 20-21.
- Mr. Nichols has been working with the seniors putting together a virtual graduation.

### **Board Report**

- Board member Mark Owens would like to move the Financial Report up in the agenda so Business Manager Cori Wright does not have to set through the entire board meeting.

## **Financial Report**

Cori went over the Disbursement Detail Listing Report for March 2020; highlights given were continued parent mileage reimbursement, Athletic Travel expenses, Harney ESD - Tech contract, High Desert Engineering, LLC - New CTE Building, and Silvies River Charter School - Sponsorship Payment. Disbursement Total for the month of \$393,909.88. Discussion followed. The Fund Balance Report was given with a General Fund Balance of \$1,228,170.96 and All Funds Balance of \$1,626,450.26. The YTD spreadsheet was then presented. No further discussion.

## **Adjournment**

With no further business, Board Chair Mark Owens adjourned the meeting at 8:30 pm

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Mark Owens, Board Chair