

PRESENT

Crane Elementary Board of Directors

Chris Venell, Chair
Kelli Rose, Director
Jake Potter, Director- Virtually

CUHS Board of Directors

Mark Owens, Director
Mike Davis, Director
William Dunten, Director
Dan Otley, Chair

Absent Vern Brown Jr, Matt Zander

Also Present: Matt Hawley, Superintendent
Eric Nichols, Principal- virtual attendance
Glennie Cargill, Board Secretary
Cori Wright, Business Manager

CALL TO ORDER

Board Chair Dan Otley and Chris Venell called the Joint August Board Meeting to order at 6:00 pm at the Crane Union High School Meeting Room.

PLEDGE OF ALLEGIANCE

Adopt the Agenda

Jake Potter moved to approve the agenda, Kelli Rose seconded. Mark Owens moved to approve the agenda, William Dunten seconded and the motion carried unanimously.

Items for Action

APPROVE MINUTES

Minutes from the July Board Meeting were presented to their respective school district boards.

Crane Elementary

Jake Potter made a motion to approve the minutes from the July board meeting, Kelli Rose seconded and the motion carried unanimously.

CUHS

Mark Owens made a motion to approve the minutes from the July board meeting. William Dunten seconded and the motion carried unanimously.

Review/Approve Bills

Disbursements

Crane Elementary

Business Manager Cori Wright reported July's monthly disbursements as follows:

July **\$420,626.18**

Kellie Rose made a motion to approve the disbursements, Jake Potter seconded and the motion carried unanimously.

CUHS

Business Manager Cori Wright reported July's monthly disbursements as follows: July-\$989,890.89

- a. After some discussion, Mark Owens made a motion to approve the disbursements, William Dunten seconded and the motion carried unanimously.
- b. Elementary Board Member Vern Brown Jr. turned in his letter of resignation. He has taken a job with the school districts and this will cause a conflict of interest. Kellie Rose moved to accept the letter of resignation from board member Vern Brown Jr. Jake Potter seconded and the motion carried unanimously.
- c. Mr. Hawley presented for approval hiring Vern Brown Jr. as the new 2020-21 bus driver.
- d. **CUHS:** Mike Davis moved to approve Vern Brown Jr. as the new bus driver. William Dunten seconded and the motion carried unanimously.
- e. **CES:** Jake Potter moved to approve Vern Brown Jr. as the new bus driver. Kelli Rose seconded and the motion carried unanimously.
- f. Mr. Hawley presented letters from 4 individuals interested in appointment to the 1J board of directors. The open position is from zone 5 Suntex. Mike Davis moved to appoint Nick Collins as the new board member for district 1J William Dunten seconded and the motion carried unanimously. Nick is the only applicant from zone 5 that applied. Mark Owens asked if we would send letters to the other applicants thanking them for their letter of interest. Mark Owens made a comment that we did open the position as zone specific prior to opening it up to the district.
- g. After advertising all summer and not receiving any applications for the Boy's Dorm Position, Jim Kelley said he would return for another year. William Dunten moved to approve hiring Jim Kelley as the 2020-2021 Boy's Dorm Patron. Mike Davis seconded and the motion carried unanimously. William Dunten asked if Jim was not going to return after this year could we start advertising earlier. Mr. Hawley said he would have conversations with Jim early in the spring to see what he plans to do.
- h. The ODE required schools to present an Operational Blueprint for approval before reopening our schools.
- i. Hawley would like to thank Mr. Nichols for his hard work in writing this plan for both schools, the dorm and Silvies River Charter School. The plan has been approved. The school will have to follow a NO Tolerance policy and will be following the guidelines completely. Mr. Nichols spent many hours working on this plan. Mr. Hawley presented the plan for approval. Mark Owens moved to approve the Operational Blueprint, William Dunten seconded and the motion carried unanimously. Kelli Rose moved to approve the plan as presented, Jake Potter seconded and the motion carried unanimously.
- j. The Counseling Contract with Garrity O'Crowley as the Crane Elementary School Counselor was presented for approval. Mr. Hawley reported that Garrity has done an outstanding job and he would like to see her back this year. Kelli Rose moved to approve Garrity O'Crowley as the Crane Elementary Counselor, Jake Potter seconded and the motion carried unanimously.

Superintendent – Principal Report

- a. Superintendent Hawley took both boards on a tour around the school to see the summer projects. The new bleachers are in the gym along with the new trophy boards. The wall in the shop for the new Paxton Patterson classroom is close to being done. The office project is

- underway. Construction on the new elementary classrooms has started. The boy's dorm rooms and closets have all been repainted.
- b. Registration packets were mailed to all returning and new students. Most of them have been returned.
 - c. Teacher/staff in-service will start August 19th and run for 4 days, with students starting on Wednesday the 26th.
 - d. Mr. Hawley created a bus form for parents to fill out each day verifying their student is not sick. Mr. Hawley will meet the bus the morning of the first day and go over the forms with parents.

Items for Discussion

- a. The current enrollment numbers were presented to each of the boards. Crane Elementary is estimated at 139 students, Crane High School should be at 82. Silvie's River Charter School is currently at 1044 and Oregon Family School at 600.
- b. On August 11, 2020 schools were provided the latest guidelines from ODE on the "Ready, Schools, Safe Learners" guidance before the 2020-2021 school year. The guideline is very long, Mr. Hawley went over the Matrix for our county and what we need to meet to keep our schools open. We will communicate this information with all staff at our in-service to be held in August.
- c. At this time, schools across the state still do not have any liability protection from COVID related lawsuits. This issue is supposed to be addressed in the short legislative session starting on August 10th. Mr. Hawley presented the board with information from the Oregon School Board Association addressing the issue. Mr. Hawley wanted the board to be aware of the situation in case we have to deal with any legal issues related to COVID in the future.
- d. The Oregon Health Authority guidance was presented to the board with information on the return of sports for the fall. Mr. Hawley presented the board with information that was sent to our constituents on what sports will look like in 2020-2021. Dan Otley asked the question, if we don't have sports will we still pay our coaches. The board agreed that we should still pay our coaches for the regular season, as they will be doing the season at different times of the year.
- e. We have been working with Stephanie Bowen and the Ford Family Foundation on a grant for the elementary gym expansion. A member of their organization did a virtual tour of our school and are demonstrating that our school gym is also a focal point of our community and used for community events. Mr. Hawley hopes to have more information at the September board meeting. He wanted to let the board members know they may be contacted by the foundation.
- f. Mr. Hawley presented the board with an email and memo from Elliot Field our OSBA attorney. In the memo he addressed some of the board's concerns and provide some guidance on what the district may want to pursue. He provided some guidance in this policy change, however Mr. Hawley thought they were very reluctant to provide much guidance in this endeavor. He did provide some language on this subject that we incorporated into our student handbook in the high school.

Financial Report

CUHS

Cori went over the Disbursement Detail Listing Report for July 2020; highlights given were continued Oregon Family School - Sponsorship Payment, New Basin Distilling for disinfectant, and Young Bros Construction for the initial payment for the new building. Disbursement Total for the month of \$420,626.18. Discussion followed. The Fund Balance Report was given with a General Fund Balance of \$3,441,527.81 and All Funds Balance of \$3,669,196.08. The YTD spreadsheet was then presented. Cori noted that the audit process will start the week of August 31 and all numbers are fluid at this time of year until the 2019-2020 Audit is completed. No further discussion.

Elementary

Cori went over the Disbursement Detail Listing Report for July 2020; highlights given were continued Silvie's River Charter School - Sponsorship Payment, Crane Creek Construction for initial payment for office remodel, New Basin Distilling for disinfectant, and Maria Clark for facemasks.. Disbursement Total for the month of \$989,890.89. Discussion followed. The Fund Balance Report was given with a General Fund Balance of \$1,616,705.31 and All Funds Balance of \$2,118,816.29. The YTD spreadsheet was then presented. Cori noted that the audit process will start the week of August 31 and all numbers are fluid at this time of year until the 2019-2020 Audit is completed. No further discussion

Adjournment

With no further business, Dan Otley and Chris Venell adjourned the meeting at 8:15 pm.

Matt Zander, Board Chair Crane Elementary

Dan Otley, Board Chair, CUHS